



Candidate no:.....  
(office use only)

## APPLICATION FORM

**PLEASE COMPLETE AND RETURN TO:**

The Wildlife Trust  
The Manor House  
Broad Street  
Great Cambourne  
Cambridge  
CB23 6DH

**OR BY EMAIL TO:**

[martin.baker@wildlifebcnp.org](mailto:martin.baker@wildlifebcnp.org)

**CLOSING DATE:** Friday 22<sup>nd</sup> August 2008

**APPLICATION FOR THE POST OF**

Conservation Officer (Cambridgeshire & Peterborough)

**NOTES:**

- PLEASE COMPLETE IN BLACK PEN OR TYPESCRIPT
- THIS FORM IS AVAILABLE ON OUR WEBSITE [www.wildlifebcnp.org](http://www.wildlifebcnp.org) OR WE CAN EMAIL IT TO YOU UPON REQUEST
- PLEASE DO NOT ATTACH A CV AS IT WILL NOT BE CONSIDERED
- PLEASE ANSWER ALL QUESTIONS

## 1 PERSONAL DETAILS

**SURNAME:**

**INITIALS:**

**ADDRESS:**

**DAYTIME TELEPHONE:**

**HOME TELEPHONE:**

**EMAIL:**

**POSTCODE:**

## 2 PRESENT OR MOST RECENT EMPLOYMENT

<b>NAME OF EMPLOYER:</b>	<b>POST HELD:</b>
<b>ADDRESS OF EMPLOYER:</b>	<b>DATE OF COMMENCEMENT:</b> <b>DATE OF LEAVING (if applicable):</b>
<b>POSTCODE:</b>	<b>PERIOD OF NOTICE REQUIRED:</b>

*Please give a brief description of your present/most recent duties and responsibilities*

## 3 PREVIOUS EMPLOYMENT

<b>FROM</b> [month/year]	<b>TO</b> [month/year]	<b>EMPLOYER</b>	<b>POSITION</b>
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#### 4. TRAINING UNDERTAKEN/RELEVANT QUALIFICATIONS

<b>DESCRIPTION OF COURSE(S) UNDERTAKEN AND RELEVANT QUALIFICATIONS OBTAINED</b> <i>(INCLUDING SPECIALIST IN-HOUSE TRAINING, SHORT COURSES ETC)</i>	<b>DATES</b>

#### 5 CRIMINAL RECORD

PLEASE GIVE DETAILS OF ANY UNSPENT CRIMINAL OFFENCES IN ACCORDANCE WITH THE REHABILITATION OF OFFENDERS ACT (EXCEPTIONS) ORDER 1975 AND/OR (NORTHERN IRELAND) 1979.

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## 6 REFERENCES

*Please give details of two people, not related to you, who may be approached for references as to your suitability for the post. One should be your present employer (last employer if not currently employed). The second should be someone who is able to comment on your work abilities.*

<b>(1) NAME:</b>	<b>(2) NAME:</b>
<b>ADDRESS:</b>	<b>ADDRESS:</b>
<b>POSTCODE:</b>	<b>POSTCODE:</b>
<b>POSITION:</b>	<b>POSITION:</b>
<b>TELEPHONE NO:</b>	<b>TELEPHONE NO:</b>

<b>DO YOU HAVE ANY OBJECTIONS TO REFERENCES BEING SOUGHT PRIOR TO INTERVIEW?</b> YES <input type="checkbox"/> NO <input type="checkbox"/>
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## 7 ADDITIONAL INFORMATION

*Before completing this section, please read the job details and person specification carefully. Use the numbered 'essential' and 'desirable' requirements listed in the person specification as headings and demonstrate how you meet the requirements by giving relevant details of your experience, skills and knowledge gained in employment or elsewhere. You may combine related requirements in your responses. (Continue on back page and attach an additional sheet; please be brief.)*

**I CONFIRM THAT TO THE BEST OF MY KNOWLEDGE THE INFORMATION GIVEN ON THIS FORM IS CORRECT.**

**Signature:**

*NB an electronic signature is acceptable)*

**Date:**